

How to Create a Federal StudentAid.gov Account

for those without a Social Security number

When you create your <u>StudentAid.gov</u> account, you'll set up a username and password that will give you access to Federal Student Aid's online systems and serves as your legal signature. You can only have one StudentAid.gov account. You'll use the same username and password whether you are a parent completing a FAFSA for your first child, a parent completing a FAFSA for a subsequent child, or student completing a FAFSA for yourself.

Only create a <u>StudentAid.gov</u> account using your own information and for your own use. The same username and password will be used to access and complete the FAFSA, sign federal loan documents, and access student loan information. You'll need your StudentAid.gov account information for years to come, so use this form to keep track of information associated with it and store this form in a secure location.

Instructions

- 1. Go to <u>StudentAid.gov</u> and click on "Create Account".
- 2. Enter personal information.
 - Legal name and date of birth.
 - Click the box to indicate that you don't have a Social Security Number (SSN) and then confirm that you don't have an SSN on the next screen.
 - Create username and password.
 - Provide your email address, mailing address, and mobile phone number. Confirm your communication preferences.
- 3. Answer the challenge questions. Select answers that are easy to remember and won't change over time.
- 4. Confirm and verify your information and agree to FSA's terms and conditions.
- 5. Confirm and certify your identity by checking the box at the bottom of the page.
- 6. Enter a validation code to confirm your mobile phone number and email address. You can also set up the Authenticator app on your mobile phone.
- 7. Answer knowledge-based verification questions, if provided.
- 8. Your account has been created, and the confirmation screen will inform you of your verification status.
 - If your account is verified, you can immediately begin fully using your account.
 - If your account is created, but not verified, you'll still immediately be able to access the FAFSA form, but your account will have limited functionality. No additional steps are currently needed.
- 9. Save your information in the space provided on the back of this worksheet.

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Your StudentAid.gov Account Information

Email Address:	Username:
Password:	Mobile Phone Number:
Answers to Challenge Questions (answers are case sensitive)	
Challenge Question/Answer 1:	
Challenge Question/Answer 2:	
Challenge Question/Answer 3:	
Challenge Question/Answer 4:	

Your Back Up Code

When you set up the required two-step verification, you will be assigned a backup code. Your backup code lets you access your account if you can't use any other two-step verification method. A backup code can only be used once.

To generate a new backup code:

- 1. Log into your account at StudentAid.gov.
- 2. Click on Settings > Two Factor Verification > Generate a New Back Up Code.
- 3. Write your backup code here: